



Arkansas Home Inspector Registration Board

P.O. Box 251911
Little Rock, AR 72225
(501) 683-3710 FAX: (501) 244-2333
EMAIL: info@ahib.org WEBSITE: www.ahib.org

Requirements for Initial Registration as a Home Inspector in Arkansas

All persons who advertise as a home inspector, or undertake or attempt to undertake the conduct of a home inspection for a fee in the state of Arkansas, shall first register with the Arkansas Home Inspector Registration Board ("the Board" or "AHIB"). **Items A through F below are required to be fully completed, submitted, and received prior to consideration for initial registration by the Board. Mail to:**

P.O. Box 251911
Little Rock, AR 72225

- A. A fully completed notarized application for registration** (attached).
- B. The annual registration fee** of \$250 if submitted prior to July 1, or \$125 if submitted on or after July 1. A fee of \$375 may be submitted on or after July 1 which will extend registration through the following calendar year. Checks should be made out to: Arkansas Home Inspector Registration Board. No credit cards or cash are accepted.
- C. An original certificate from a Board-approved provider attesting to the completion and passage of a comprehensive home inspector training curriculum** for eighty (80) hours of classroom training. Correspondence or on-line Internet training is not acceptable.

Approved providers are listed at www.ahib.org.

Course locations, schedules, and pricing MUST be obtained from the providers.

EXCEPTIONS: The only waivers allowed for the requirement of pre-registration training are:

1. City inspectors certified by the International Code Council; and
2. Contractors who hold a builder's license and have ten (10) years experience as a contractor.

- D. An original certificate issued by the *Examination Board of Professional Home Inspectors, Inc. (EBPHI)* attesting to the successful completion and passage of the then current version of the *National Home Inspector Examination (NHIE)*.**

To register for the exam, or for questions regarding the cost, testing locations, and dates of the exam, Contact Promissor at 1 (847) 298-7750. The exam is currently proctored through this third-party provider in at least Little Rock and Springdale during normal business hours.

Examination Board of Professional Home Inspectors, Inc.

800 E Northwest Hwy
Suite 700
Palatine IL 60077
Phone: 1 (847) 298-7750
Fax : 1 (847) 705-3814
Email: info@homeinspectionexam.org
Website: www.homeinspectionexam.org

- E. An original certificate issued by the *American Society of Home Inspectors*[®] (ASHI) attesting to the successful completion and passage of the then current version of the Standards and Ethics Examination. Information pertaining to the *ASHI Standards of Practice* and the *Standards and Ethics Examination* can be obtained at:**

To register for the exam, or for questions regarding the cost, testing locations, and dates of the exam, Contact Promissor at 1 (847) 298-7750. The exam is currently proctored through this third-party provider in at least Little Rock and Springdale during normal business hours and must be taken on-site.

American Society of Home Inspectors,® Inc.
932 Lee Street, Suite 101
Des Plaines, Illinois, 60016
Phone: 1 (800) 743-2744
Fax: 1 (847) 759-1620

Information about the ASHI Standards of Practice can be obtained at:
www.ashi.org/inspectors/standards/standards.asp

Information specifically about the ASHI Standards and Ethics Examination can be obtained at:
www.catglobal.com/CATGlobal8/demo.asp?context=ashi

- F. An original certification of insurance attesting to a minimum of \$100,000 in current commercial liability insurance to cover possible damage caused during the conducting of home inspections. The certificate MUST be mailed to the AHIB office and comply with the following:**

- Each home inspector MUST be individually listed as “the insured” although the policy may also include the name of the company.
- The Arkansas Home Inspector Registration Board MUST be listed as the holder of the policy, along with its current address of P.O. Box 251911, Little Rock, AR 72225.
- The policy MUST be in force at the time of application, including a permanent policy number.
- Faxed copies will not be accepted under any condition.
- The Board request that the renewal date of the policy expire on December 1st to coincide with the annual renewal of the home inspector registration.

The Arkansas Home Inspector Board cannot recommend any particular insurance carrier.

CONTINUING EDUCATION

Fourteen (14) hours of Board-approved continuing education are required for annual registration renewal AFTER the first twelve (12) months of registration. A maximum of four (4) hours of Board-approved on-line or correspondence training may be used to fulfill this requirement. Go to www.ahib.org for further details regarding continuing education requirements.