

HELP WANTED!

The AHIB board is looking to hire subcontractor(s) to review reports turned in by home inspectors at renewal time for compliance with the required minimal **Standards of Practice and Code of Ethics for Arkansas Registered Home Inspectors**. The subcontractor(s) will be checking, at a minimum, the described items in the Arkansas Standards of Practice, and a list of the items needing to be checked will be provided. The subcontracted individual(s) must meet the following criteria.

1. The individual(s) must be a current licensed home inspector, or a retired home inspector that has not been retired for more than 10 years.
 2. The individual(s) must not have had any board action taken against them.
 3. The individual(s) will be required to review reports from criteria on a list provided by AHIB, and fill out an online form for each report reviewed.
 4. AHIB may want the individual(s) to review reports while in the AHIB office, and/or travel to the AHIB office to pick up materials, data or reports.
 5. Individual(s) may be able to review some reports and data from the individual(s) home or office.
 6. The individual(s) will be required to provide or use their personal computer for reviewing digital reports, and filling out forms.
- To alleviate the concern with the appearance of a conflict of competitors reviewing one another's reports, individuals from different districts may be subcontracted if the individual(s) are licensed home inspectors.
 - The AHIB board has approved a rate to be paid for each report reviewed at \$12.50 per report. The standard government mileage rate and shipping costs will also be paid or reimbursed.

Please complete the attached application and return it to AHIB by email to ahib@arkansas.gov by December 29, 2017 if interested.

ARKANSAS HOME INSPECTOR REGISTRATION BOARD

PO BOX 251911

LITTLE ROCK, AR 72225

PH: (501) 683-3710



APPLICANT INFORMATION

Last Name		First		M.I.		Date	
Street Address						Apartment/Unit #	
City				State		ZIP	
Phone				E-mail Address			
Date Available			Social Security No.				
Position Applied for	Report Review Subcontractor						
Are you a citizen of the United States?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If no, are you authorized to work in the U.S.?	YES <input type="checkbox"/>	NO <input type="checkbox"/>		
Have you ever been subcontracted by AHIB?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If so, when?				
Have you ever been convicted of a felony?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain				
Are you currently a licensed home inspector in the State of Arkansas?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, what is your HI#				
Have you had action taken on you by the AHIB Board?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, explain				
Have you held a home inspection license in the State of Arkansas in the past 10 years, but are no longer licensed?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	If yes, what was your HI#				

EDUCATION

High School				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
College				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree
Other				Address			
From		To		Did you graduate?	YES <input type="checkbox"/>	NO <input type="checkbox"/>	Degree

REFERENCES

Please list three professional references.

Full Name			Relationship		
Company			Phone		
Address					
Full Name			Relationship		
Company			Phone		
Address					

Full Name		Relationship	
Company		Phone	
Address			

PREVIOUS EMPLOYMENT

Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			
Company		Phone	
Address		Supervisor	
Job Title	Starting Salary	\$	Ending Salary \$
Responsibilities			
From	To	Reason for Leaving	
May we contact your previous supervisor for a reference? YES <input type="checkbox"/> NO <input type="checkbox"/>			

MILITARY SERVICE

Branch	From	To
Rank at Discharge	Type of Discharge	
If other than honorable, explain		

DISCLAIMER AND SIGNATURE

I certify that my answers are true and complete to the best of my knowledge.
 If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature	Date
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